

INSTRUCTIONS:

IN GENERAL: This application must be filed with the Board of Assessor within 185 days from the date of commitment of the tax to which objection is made.

Application(s) should be filed separately for each assessed parcel of real estate claimed to be overvalued.

A taxpayer, to be entitled to request abatement or to appeal from the decision of the local assessors, must have filed a list of his taxable property with the assessors, if properly so notified, in accordance with M.R.S.A., Title 36, Sec. 706. If such list has not been filed upon proper notice, such list must be filed with this application, together with a statement as to why the list could not be filed at the proper time.

Written notice of their decision will be given by the assessors to the taxpayer within 10 days after the assessor final action on the application. If such written notice is not given within 60 days from the date the application is filed, the application should be considered as having been denied, and the applicant may appeal as provided by Statute. The applicant may, in writing, consent to further delay.

- Question 1:** Print name, contact telephone number and mailing address of applicant.
- Question 2:** Print owners name, mailing address, contact telephone number and physical address of property including Map and Lot.
- Question 3:** Print the actual assessed valuation of the particular parcel of real estate covered by this application of which abatement is requested. Taxes are assessed as of April 1. The tax assessed as of any year and billed thereafter is for the tax for that year.
- Question 4:** Print the actual assessed valuation of personal property as to which abatement is requested. If abatement of personal property valuation is not requested, do not fill in this item.
- Question 5:** Show amount by which you believe valuation should be reduced. For example, if valuation (shown in Question 4) is \$3,000, and you believe it should be \$2,500, the entry in this item should be \$500.
- Question 6:** See above, under Question 5.
- Question 7:** Print owner's opinion of market value.
- Question 8:** Identify the property which you believe to be overvalued. State reasons for your claim, as, for example, sales prices of this or comparable properties. Please be specific, and bear in mind that the valuation should be in accord with the actual worth of the property and in line with the valuation of other property of like worth.

The abatement requested is allowed in the amount of \$ _____ valuation.

The abatement requested is **denied**. You have 60 days from the date this notice is received to appeal this decision to *Board of Assessment Review, PO Box 26, Shapleigh, Maine 04076*. You are further notified of certain payment requirements pursuant to M.R.S.A., Title 36, Sec. 843(4) or Sec. 844(4) in order to enter an appeal from this decision, if your property has a valuation of more than \$500,000.

_____ *Date*

*Assessors,
Municipality of
Shapleigh, Maine*