

**Shapleigh Board of Selectmen  
Minutes of Meeting – Time 7:00 pm  
September 4, 2018**

**Call to Order**

William J. Mageary, Chairman called the meeting to order at 7:00 pm on Tuesday, September 4, 2018, at the Shapleigh Town Hall with Michael S. Perro and Jennifer J. Roux in attendance. Also, in attendance was Karla Bergeron, Town Administrator.

In Attendance: Art Ingersoll, Duffy Gold, Nancy Small and Robert Chessie

**Pledge of Allegiance** was recited.

Chairman Mageary wanted to recognize the passing of long time residents Pat Baldwin and Ferne Penney. They both will be missed.

**Approval of minutes from previous meeting:**

- Approval of the minutes from August 28, 2018 – Motion made by Michael S. Perro, Seconded by Jennifer J. Roux to approve the minutes as presented. No further discussion. Motion carried unanimously.

**Public Comment:**

- Robert Chessie spoke to the BOS regarding the completion of his Eagle Scout project. Robert worked at the town beach area at Square Pond. He did extensive work, where he obtained town permits to work on the retaining wall. He worked on the parking lot area and the stairs leading to the beach. Approximately 60 yards of gravel was brought in and raked along the property. The project was very well done and the BOS thanked Robert for performing all the work that he did at the town beach. Excellent job.
- Duffy Gold spoke to the BOS regarding registering for the FEMA webinar that will be held on Tuesday, September 11, 2018 at 2:00 pm. This webinar is on grant writing for the beginner. Duffy asked if the BOS knew when the draw down would take place with the Emery Mills Dam. The Selectmen referred Duffy to contact Roland Legere, who is the chairman of the Mousam Lake Dam Coalition for information on the Emery Mills Dam. The BOS stated once the information is know regarding the Emery Mills Dam repairs and the draw down on the dam they will make sure it is on the Town's website.

**Road Commissioner's Report: North/South:**

- Caleb Chessie, Road Commissioner, South – was not able to attend.
- John Burnell, Road Commissioner, North - was not able to attend.

**Unfinished Business:**

1. **Transfer Station Platform** – Art mentioned he received a third price for the platform that is needed at the Transfer Station. The third price is \$1,000.00 to fabricate the platform and stairs. Below is a summary of the cost estimates that have been received:

- a. **Beaver Hill Well & Pump**           **\$500.00**
- b. **Days Fabrication**                   **\$550.00**
- c. **Milton Fabrication**               **\$1,000.00**

Motion made by Michael S. Perro, Seconded by Jennifer J. Roux to award the Transfer Station fabrication of a metal platform with stairs to Beaver Hill Well & Pump in the amount of \$500.00. Motion is pending verification of his certificate of insurance to the Town of Shapleigh. Motion carried unanimously. Art would like to meet with Alan Goodrich from Beaver Hill before fabrication begins.

**New Business:**

1. **Purchase Order** – Motion made by Michael S. Perro, Seconded by Jennifer J. Roux to approve the purchase order in the amount of \$135.98 for 2 computer monitors. No further discussion. Motion carried unanimously.
2. **PTO Request for the Land Use Secretary** – Motion made by Michael S. Perro, Seconded by Jennifer J. Roux to approve the request for 1/2 day of PTO for Friday, September 7, 2018. No further discussion. Motion carried unanimously.
3. **PTO Request for the Town Administrator** – Motion made by Michael S. Perro, Seconded by Jennifer J. Roux to approve the request of September 13<sup>th</sup>, 14<sup>th</sup> and 17<sup>th</sup> of PTO for the Town Administrator. No further discussion. Motion carried unanimously.
4. **Check Request/Town Beach Area Clean Up** – A discussion took place regarding the job responsibilities of the person who cleans the town beach. It was mentioned the Forest Trustees are in the process of ordering new signage, hiring a cleaning person to clean the bathrooms and having someone patrol the beach to make certain residents have their beach sticker and are residents of Shapleigh. It was noted that the Forest Trustees need to review the job description for the employee that performs the spring and fall clean up. The check request was signed as presented.

VII. **Information:**

1. Planning Board Letters
2. Planning Board Minutes
3. CIC Meeting Schedule, Agenda and Minutes

VII. **Signatures:**

1. Warrants
2. PTO Requests
3. Purchase Order

Adjourn –Motion made by Jennifer J. Roux, Seconded by Michael S. Perro to adjourn at 7:29 pm. Motion passed unanimously.

These minutes are not verbatim. Karla Bergeron, Town Administrator